



TRINITY SCHOOL *at River Ridge*

VERUM • BONUM • PULCHRUM

Dear Parents,

I want to take a moment to thank you for all the volunteer service you provide Trinity School. Your service not only allows you to be an active participant in the life of your children and their friends, but it also provides a healthy, rich life for our students that would otherwise be financially inaccessible.

The purpose of this letter is to remind you of the importance of your help in the Athletic Program. We rely on parents to be coaches, team managers, concessions staff and, everyone is a “fundraiser”. The following form explains the responsibilities of every family involved in athletics at Trinity School.

We ask that each family participate in one of the following areas for EACH child you have participating in a sport.

Coaching: We need coaches in most sports and at all levels. If you have any experience we would love to have you.

Parent Managers (PM): Volunteers would do ONE of the following for the sport you choose,
PM #1- *Email or call parents regarding schedule changes and collect uniforms at the end of the season.*
PM #2- *Schedule parents to drive to practices and games and/or schedule parents to work at home events. This schedule is created from the input received from each family when they register for a sport online.*
PM #3 – *Arrange the team party at the end of the season and purchase coach’s gifts.*

If you do not wish to coach or be a parent manager then you may choose to manage four concession events, schedule workers for concessions, distribute scrip or coordinate and distribute wrapping paper/ gift items.

Note to NEW FAMILIES: – if you are a new family to Trinity School, you are asked to participate in, and assist with fundraising, but are not required to volunteer for Parent Athletic Jobs.

Fund Raising:

Each Trinity family that participates in any athletic team during the year is responsible for fundraising. The details are attached.

Again, THANK YOU! Without the outstanding commitment of parent volunteers, we would never be able to have a competitive athletic program.

If you have any questions contact Aaron Bonnema, 651-789-2890 ext 216.

In Gratitude,

Trinity School at River Ridge Athletic staff

P.S The attached form needs to be returned – **July 31, 2011**

2011-2012 Trinity Athletic Program Volunteer Form

Please complete and return this form by July 31st.

Family Name _____

Athlete(s): Name _____ Grade _____ Name _____ Grade _____

Name _____ Grade _____ Name _____ Grade _____

I. Parent Athletic Jobs/Responsibilities

(Sign up for 1 of these for each child you have participating)

1. **Coaching:** We need coaches for most sports and levels. I am interested in coaching:

List sport(s) _____

2. **Parent Manager:** We are asking every parent to indicate which sport and which manager job you would prefer to do (list preferences 1, 2, and 3)

Fall: Soccer	PM#1 _____	PM#2 _____	PM#3 _____
Cross Country	PM#1 _____	PM#2 _____	PM#3 _____
Volleyball	PM#1 _____	PM#2 _____	PM#3 _____
Girls Tennis	PM#1 _____	PM#2 _____	PM#3 _____

Winter: Basketball	PM#1 _____	PM#2 _____	PM#3 _____
Wrestling	PM#1 _____	PM#2 _____	PM#3 _____

Spring: Baseball	PM#1 _____	PM#2 _____	PM#3 _____
Softball	PM#1 _____	PM#2 _____	PM#3 _____
Golf	PM#1 _____	PM#2 _____	PM#3 _____
Track	PM#1 _____	PM#2 _____	PM#3 _____
Lacrosse	PM#1 _____	PM#2 _____	PM#3 _____

PM #1 Hands out & collects uniforms, e-mails & calls the other parents on the team with schedule changes.

PM # 2 Schedules parents to drive to practices and games and/or parents to work at home events.

PM # 3 Arranges the team party at the end of the season and buys coach's gift.

3. **If you do not wish to coach or be a parent manager, please check which 2 of these jobs you would prefer.**

_____ Site manager for 4 concession events

_____ Phone calls/e-mail reminders to scheduled workers

_____ Hand out scrip after school (4 times/year)

_____ Coordinate and distribute Gift Item sale (fall)

Name: _____

II. Fundraising

The athletic program at Trinity is totally self-funded. All expenses must be covered by fees and fundraising. **In addition to paying a fee for each sport played, each family participating in any sport must:**

- (1) Earn \$125 per athlete (\$250 maximum per family) through our fundraisers, Scrip and Gift Items, or contribute any unearned balance.

AND

- (2) Work 2 Concession events (approximately 4 hours each).

Please check which 3 of these events you prefer to work.

- _____ Fall Volleyball (various dates to be assigned later)
_____ Fall Soccer Homecoming (Sat. Sept. 24th)
_____ Fall JV Soccer Tournament (Sat. Oct. 1st)
_____ Winter HS Basketball (various dates to be assigned later)
_____ Winter Varsity Wrestling (various dates to be assigned later)
_____ Winter JH Wrestling (various dates to be assigned later)

If you receive tuition assistance and wish to volunteer additional time to athletics, please check one of the following:

_____ Coordinate Concession assignments

_____ Purchase supplies for concessions

_____ Concessions site manager

Questions: Contact Aaron Bonnema in the Athletic Office at 651.789.2890, ext. 216.

For office use: 1. _____ 2. _____
3. _____ 4. _____