

PLEASE COMPLETE ONE FORM PER FAMILY



## AFTER SCHOOL STUDY HALL AGREEMENT FORM 2012-2013

Dear Parent or Guardian,

Trinity's After-School Silent Study Hall is located in the Media Center for Grades 7-12. The Study Hall is offered as a service to parents who have difficulty picking up their children by 3:30 p.m. or for students who will be staying for tutoring, sports, music, clubs or other supervised extracurricular activities.

**NOTE: Students will not be permitted to wait for or meet parents outside, on or off campus after 3:30 p.m.**

Listed below are guidelines that students and parents should be aware of in regard to the Study Hall:

### Study Hall Guidelines:

- The teacher-monitored After-School Silent Study Hall runs from **3:30-4:55 p.m.** most school days. (Exceptions will be published in the newsletter)
- All students using the study hall must sign in and out of study hall.
- There is to be no cell phone use, no talking or games in the study hall.
- Students may have food and drink in the study hall.
- There will be a 10-minute break at 4:10 p.m. During this time students may go to the restrooms, vending machines, phones and lockers. During the break, students are not allowed to go outside. At no other time will students be allowed to leave the Study Hall and return. The school's bells will regulate the break.
- Any student **not in study hall** must leave campus by 3:30 p.m. or be with a teacher, tutor, coach, club facilitator or parent.
- Students who need to leave for athletics or other extracurricular activities will be released at the appropriate time.
- Students are to remain in the study hall until their driver (or driver's representative) comes into the building to pick them up.
- The teacher in charge will dismiss **ALL** students remaining in the Study Hall at 4:55 p.m. After 5:00 p.m., students may be picked up from the Commons through the Vending Doors or Event Entrance.
- If a student receives more than 3 detentions for misconduct during study hall hours, the student will lose the privilege of being on campus after 3:30 p.m. for the remainder of the school year.

It is required that any students making use of the Study Hall anytime during the school year have a parent/guardian sign this After School Study Hall form and we will keep it on file in the Trinity School office.

**Parent/Guardian Signature:** \_\_\_\_\_

**Parent/Guardian Name Printed:** \_\_\_\_\_